

Water District No. 1
Township of Stillwater, County of Sussex
P.O. Box 71
Stillwater, NJ 07875

Billing No. (973) 579-1579

Emergency No. (973) 579-7740

Meeting Minutes

December 21, 2021

1. Call meeting to order and flag salute. - Jack
2. Statement of compliance with Open Public Meeting Act. - Jack
3. Roll call. -Jack
4. Minutes approved from previous meeting. Kyle sent out for all to review ahead of time.
5. Open meeting for public input.
6. Correspondence
 - a. Scott Douglas - experiencing high amounts of air pressure in our water supply. When the faucet is turned on, we are getting quite a bit of strong "sputtering" due to air.
 - b. Mrs. Ankrom's watercolor concern. As per Mrs. Ankrom, this has been a continued color for several weeks
 - c. Sean Received call this am from Ron Volk Very low water pressure
 - d. Sean address Mr. Wistuba brown water concerns and include water district board in your response to Mr. Wistuba.
 - e. DEP Compliance Evaluation and Deficiencies finding & Sanitary Survey Findings written response request
 - f. Rice notification letter to general manager Sean Casey request
 - g. Pieter W. Uptegrove - Brown Water concern [Sean email response to Mr. Uptegrove.](#)
 - h. Mr. Habetz - low water pressure
 - i. Letter from Robert T. Morgenstern, Esq.
 - j. Mr. Caldwell requested a shut off for repair. [Still awaiting the location of shut off valve? Ask Sean if shut off valve was located?](#)
 - k. Tracy Huether - air in lines

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- l. Christine Casper Morgan request for correspondences Jack request from bookkeeping and Sean a copy of signed and notary lien mailed.
- m. Mr. Housel - water damage concerns brown water, manganese email correspondence and called several times. [Jack corresponded regarding brown water.](#)
- n. Lien notices -reminder monthly 1st, 2nd, 3rd and final delinquent notifications letters to continue being sent out by bookkeeping dept.
- o. Jason Stansfield posting video of brown waters last evening 12/10/21 on unofficial facebook however [records indicate no calls, no emails to water district](#)
- p. Jodi Lakatos - air in line and brown water [Jack forwarded to Sean](#)
- q. Sean to get estimate for filling wells 11 and 5 as requested in previous monthly meetings. Await written proposal estimate?
- r. Jack requested a [written proposal by Sean to get for removal of both well pumps Well 11 & 5. & written proposal estimate for removal of well 11 & 5 pumps which must be removed prior to being filled in. Await mail.](#)
- s. Badger Meter Customer Loyalty Program - [Need to inquire and ask Sean if he completed a single PO as requested by Badger meter.](#)

Average Daily Gallons Pumped
Entire System

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Month	2015	2016	2017	2018	2019	2020	2021
January	118,988	131,387	118,279	88,709	107,058	108,307	87,126
February	128,205	135,496	115,477	77,226	120,523	103,561	83,343
March	125,658	117,966	73,120	47,783	112,609	78,565	91,448
April	137,369	119,981	65,230	48,835	121,644	68,638	96,691
May	148,402	120,929	52,002	66,598	129,001	73,684	112,304
June	135,413	143,929	50,651	81,732	111,647	76,668	95,151
July	145,025	127,713	51,971	55,140	87,104	84,712	109,823
August	145,482	123,529	49,372	58,994	93,217	100,807	83,192
September	136,116	125,213	48,916	53,331	67,046	89,416	54,015
October	127,733	129,387	51,228	58,499	76,901	79,141	87,324
November	132,542	103,307	65,587	57,725	67,719	85,074	89,371
December	128,933	124,206	81,356	86,556	97,399	85,439	

	Control Building	Edgewood Dr.	Greco	South Shore Dr.	Vail Dr.	Grand Total
Current Month	1,153,004	1,413,400	28,550	28,188	58,000	2,681,142
Last Month	969,591	1,623,400	24,880	32,710	56,470	2,707,051
Prior Month	52,548	1,439,700	28,510	34,170	65,540	1,620,468

7. Systems Report - Sean

8. Treasurer's report and payment of bills. - Lisa

9. Old business: Ask Sean if he sent individual PO to badger meter as requested in "Customer Loyalty Program" invoicing.

Past due acct update. Jack to continue outreach to delinquent customers regarding outstanding accounts.

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10. Closed Session: Operator RFQ... Due by February 8, 2022 for review.

10. Adjournment