

Water District No. 1
Township of Stillwater, County of Sussex
P.O. Box 71
Stillwater, NJ 07875

Billing No. (973) 579-1679

Emergency No. (973) 579-7740

Meeting Minutes

Dec 11, 2018

1. **Call meeting to order and flag salute.** Call meeting to order and flag salute. This is a regularly scheduled Meeting of the Board of Commissioners of Water District No. 1, Stillwater Township. Tonight, Dec 11, 2018 meeting convened at 7:30 p.m. and the flag salute was recited.

2. **Statement of compliance with Open Public Meeting Act.** This meeting was held in compliance with the Open Public Meeting Act. Regular meetings are held the second Tuesday of each month, 7:30 p.m., Stillwater Municipal Building, Stillwater, New Jersey.

3. **Roll call.** The meeting was called to order by president, Jack Choma. Commissioners present:

x	Jack Choma President	x	Wendy Fabian Treasurer	x	Tom Williver Commissioner		Commissioner
x	Tony Salerno Vice President	x	MaryAnne Choma Recording Secretary				x = present ab = absent

Sean Casey - General Manager

4. **Minutes approved from previous meeting.** Following a review of the minutes. A motion was made by Wendy Fabian to approve minutes as amended with a second by Tony to accept the minutes as amended. Motion carried. Minutes approved from previous meeting.

5. **Public Discussion:**

- There was no public input

6. **Correspondence (mail / email):**

- Correspondence:
-
- Some correspondence omitted to protect privacy of our customers

8. **Systems Report:** break right now on Cedar. "Some people will experience water shut off as they are scheduled for Wed to repair.

Average Daily Gallons Pumped

Entire System

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Month	2012	2013	2014	2015	2016	2017	2018
January	109,351	130,829	108,238	118,988	131,387	118,279	88,709
February	120,855	125,580	96,581	128,205	135,496	115,477	77,226
March	140,061	121,166	89,789	125,658	117,966	73,120	47,783
April	111,648	105,645	93,766	137,369	119,981	65,230	48,835
May	120,742	124,781	87,796	148,402	120,929	52,002	66,598
June	130,260	119,812	129,324	135,413	143,929	50,651	81,732
July	99,390	116,652	122,594	145,025	127,713	51,971	55,140
August	105,088	87,341	132,501	145,482	123,529	49,372	58,994
September	155,436	112,096	117,021	136,116	125,213	48,916	53,331
October	104,259	101,484	110,731	127,733	129,387	51,228	58,499
November	118,287	92,587	115,906	132,542	103,307	65,587	57,725
December	125,083	110,136	121,843	128,933	124,206	81,356	

	Control Building	Edgewood Dr.	Greco	South Shore Dr.	Vail Dr.	Grand Total

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Current Month	431,962	1,182,200	26,940	53,020	37,630	1,731,752
Last Month	475,022	1,223,600	27,980	46,400	40,480	1,813,482
Prior Month	271,603	1,222,000	29,170	45,670	31,5410	1,599,953

9. Treasurer’s Report

- Discussion of the Treasurer’s report – Tom to run report / Wendy to share
 1. Revenue and other financing services
 - Current month
 - Year to date
 - This year’s budget
 2. bills
- Motion to accept treasurer's report by Jack.
- Motion to approve bills by Wendy. Second by Jack.

10. Old Business:

- B 2401-10.01 – water is off. House is vacant and run down
- K 4403-09 – built stone wall over shut-off, first time delinquent
- Sean - Request for list of who has shut off that is not reachable – add column to excel sheet
 - Sean - Estimates for a filtration system at the control bldg.
 - Sean - Estimate for running line from well 7 on Ridge to Edgewood filter

11. New Business:

- Badger
 - Meeting this week with Badger to discuss meter that has capability to shut off and on digitally
 - Looking into estimates from 2 companies to do mass install for ALL meters.
 - First estimate to begin at end of January
 - 2nd estimate to begin after March
 - Total cost about 42,000 – installation only
 - They will also do check-in on currently installed meters
 - Training –
 - Free training
 - 600 dollar 3 hours - training is available – we need it

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- Want to move soon as possible
- Jack will email cost of installation & meter purchase
- We can approve idea via email next week

Motion to adjourn meeting by Jack. Seconded, Wendy