

Water District No. 1  
 Township of Stillwater, County of Sussex  
 P.O. Box 71  
 Stillwater, NJ 07875

Billing No. (973) 579-1679

Emergency No. (973) 579-7740

## Meeting Minutes

Nov 13, 2018

1. **Call meeting to order and flag salute.** Call meeting to order and flag salute. This is a regularly scheduled Meeting of the Board of Commissioners of Water District No. 1, Stillwater Township. Tonight, Nov 13, 2018 meeting convened at 7:30 p.m. and the flag salute was recited.

2. **Statement of compliance with Open Public Meeting Act.** This meeting was held in compliance with the Open Public Meeting Act. Regular meetings are held the second Tuesday of each month, 7:30 p.m., Stillwater Municipal Building, Stillwater, New Jersey.

3. **Roll call.** The meeting was called to order by president, Jack Choma. Commissioners present:

x	Jack Choma President	x	Wendy Fabian Treasurer	ab	Tom Williver Commissioner		Commissioner
ab	Tony Salerno Vice President	ab	MaryAnne Choma Recording Secretary				x = present ab = absent

Tom Perry - bookkeeper  
 Michael Cohrs - Water Compliance Specialist  
 Sean Casey - General Manager

4. **Minutes approved from previous meeting.** Following a review of the minutes. A motion was made by Wendy Fabian with a second by Jack Choma to accept the minutes. Motion carried. Minutes approved from previous meeting.

5. **Public Discussion:**

- There was no public input

6. **Correspondence (mail / email):**

- Some correspondence omitted to protect privacy of our customers
- Fortune Title Agency over paid on closing \$500.00. Bookkeeping is refunding overpayment to title agency

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8. **Systems Report:** no breaks this month!

**Average Daily Gallons Pumped**  
Entire System

<b>Month</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
<b>January</b>	109,351	130,829	108,238	118,988	131,387	118,279	88,709
<b>February</b>	120,855	125,580	96,581	128,205	135,496	115,477	77,226
<b>March</b>	140,061	121,166	89,789	125,658	117,966	73,120	47,783
<b>April</b>	111,648	105,645	93,766	137,369	119,981	65,230	48,835
<b>May</b>	120,742	124,781	87,796	148,402	120,929	52,002	66,598
<b>June</b>	130,260	119,812	129,324	135,413	143,929	50,651	81,732
<b>July</b>	99,390	116,652	122,594	145,025	127,713	51,971	55,140
<b>August</b>	105,088	87,341	132,501	145,482	123,529	49,372	58,994
<b>September</b>	155,436	112,096	117,021	136,116	125,213	48,916	53,331
<b>October</b>	104,259	101,484	110,731	127,733	129,387	51,228	58,499
<b>November</b>	118,287	92,587	115,906	132,542	103,307	65,587	
<b>December</b>	125,083	110,136	121,843	128,933	124,206	81,356	

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	<b>Control Building</b>	<b>Edgewood Dr.</b>	<b>Greco</b>	<b>South Shore Dr.</b>	<b>Vail Dr.</b>	<b>Grand Total</b>
<b>Current Month</b>	475,022	1,223,600	27,980	46,400	40,480	1,813,482
<b>Last Month</b>	271,603	1,222,000	29,170	45,670	31,5410	1,599,953
<b>Prior Month</b>	538,603	1,166,700	35,860	53,790	33,890	1,828,843

**9. Treasurer’s Report**

- Discussion of the Treasurer’s report
- Motion to accept treasurer’s report by Jack.
- Motion to approve bills by Wendy. Second by Jack.

**10. Old Business:**

- Past due acct update.
- Position descriptions
- Badger meters

**11. New Business:**

- **Sean** will get estimates for a filtration system at the control bldg. Sean explained that he reached out to the engineer.
- **Sean** will get estimate for running line from well 7 on Ridge to Edgewood filter
- Tom Perry mentioned cost of repairs & new meters – less billable gallons
- USDA check – 45,000 – maybe pay monthly via automatic payment? Approx. 3900 per month?
  - There is 3 years left (2020 paid off)
  - It was a 40 year loan started in 1980
  - **Mike Cohrs** will talk to Dorothy Dicket from the State regarding this USDA loan
- **Tom Perry** - Workman’s compensation tax in PA to be looked into.

Motion to adjourn meeting by Jack. Seconded, Wendy