

June Meeting Minutes

- **Call meeting to order and flag salute.** Call meeting to order and flag salute. This is a regularly scheduled Meeting of the Board of Commissioners of Water District No. 1, Stillwater Township. Tonight, June 12, 2018 meeting convened at 7:30 p.m. and the flag salute was recited.

- **Statement of compliance with Open Public Meeting Act.** This meeting was held in compliance with the Open Public Meeting Act. Regular meetings are held the second Tuesday of each month, 7:30 p.m., Stillwater Municipal Building, Stillwater, New Jersey.

- **Roll call.** The meeting was called to order by Jack Choma. Commissioners present:

x	Jack Choma President	x	Tony Salerno Commissioner	x	Wendy Fabian Treasurer	x	Tom Williver Commissioner
		x	MaryAnne Choma Recording Secretary				x = present ab = absent

Sean Casey - General Manager

- **Minutes approved from previous meeting.** Following a review of the minutes. A motion was made by Wendy Fabian with a second by Jack Choma to accept the minutes. Motion carried.

- Open meeting for public input.

- Correspondence (mail/email) - 2 delinquent customers
 1. Bookkeeper forwarded email which goes back to first delinquent customer.
 - Outstanding bill from when homeowner purchased the home from an investment corporation. Title search did not present water bill. Jack got in touch with the realtor, There was a previous owner. According to realtor, it was the responsibility of the investment company to pay the bill. Jack spoke to delinquent customer for at least 30 min. He was very upset, and Jack helped him restore confidence.
 2. second delinquent customer paid in full. Walked check to Jack Choma

- Systems Report

Average Daily Gallons Pumped

Entire System

	Control Building	Edgewood Dr.	Greco	South Shore Dr.	Vail Dr.	Grand Total
Current Month	1,000,344	962,600	22,970	47,330	33,320	2,064,564
Last Month	325,262,	1,035,800	22,890	48,290	32,820	1,465,062
Prior Month	58,023	799,700	23,640	47,280	29,640	1,481,283

- Systems Report
 - Control building running because of leak
 - With repair on valley view we should see usage drop
 - We are far below what we are allowed to be. This is good
 -
- Treasurer's report and payment of bills.
 - We are ahead from last year.
 - New bookkeeper slowly moving through our books to build our transparency. This is difficult work but it is important. The Board is pleased.
 - Move to approve the budget versus actuals May 2018 report – Tony, second – Jack Choma

Old business:

- Aging report is much better. Board members looking at it. Jack is encouraging people to send in payment
- Delinquent Customer – Sean confirmed water was turned off
 - Wendy says bank has been in home. Two big holes have been dug
 - Sean will go check it out
- One lot & block– flipping house, bill goes with property, 1400+ water bill on this property that was not paid

New business:

- Q - After Valley view, how much old pipe is left in system?
 - A - Kill and East End
 - A - West end Ave to yellow house on West Walnut is still old
- Jack asked Sean to put together list of roads that are next and propose which roads are next. Verbally, Sean says Kill and East End.
 - East End estimated to take a week
- Adjournment