

Water District No. 1
 Township of Stillwater, County of Sussex
 P.O. Box 71
 Stillwater, NJ 07875

Billing No. (973) 579-1579

Emergency No. (973) 579-7740

Meeting Minutes

- **Call meeting to order and flag salute.** Call meeting to order and flag salute. This is a regularly scheduled Meeting of the Board of Commissioners of Water District No. 1, Stillwater Township. Tonight, April 10, 2018 meeting convened at 7:30 p.m. and the flag salute was recited.
- **Statement of compliance with Open Public Meeting Act.** This meeting was held in compliance with the Open Public Meeting Act. Regular meetings are held the second Tuesday of each month, 7:30 p.m., Stillwater Municipal Building, Stillwater, New Jersey.
- **Roll call.** The meeting was called to order by Jack Choma. Commissioners present:

x	Jack Choma President	a b	Tony Salerno Commissioner	x	Wendy Fabian Treasurer	a b	Tom Williver Commissioner
		x	MaryAnne Choma Recording Secretary				x = present ab = absent

Sean Casey - General Manager

- **Minutes approved from previous meeting.** Following a review of the minutes. A motion was made by Jack Choma with a second by Wendy to accept the minutes. Motion carried.
- Open meeting for public input. -
 - a. 949 West End - Jason Kellenberger
- **Correspondence (mail)**
- **Systems Report**
 - a. Super feedback after backflush by Sean
 - b. customer called to ask if water district would pay for the repair.
 - i. Any damage from shut off to house is under homeowner's responsibility
 - ii. Q - Who is responsible for repairing property damage after homeowner repair? A - homeowner

Average Daily Gallons Pumped

Entire System

Month	2012	2013	2014	2015	2016	2017	2018
January	109,351	130,829	108,238	118,988	131,387	118,279	88,709
February	120,855	125,580	96,581	128,205	135,496	115,477	77,226
March	140,061	121,166	89,789	125,658	117,966	73,120	47,783

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April	111,648	105,645	93,766	137,369	119,981	65,230	
May	120,742	124,781	87,796	148,402	120,929	52,002	
June	130,260	119,812	129,324	135,413	143,929	50,651	
July	99,390	116,652	122,594	145,025	127,713	51,971	
August	105,088	87,341	132,501	145,482	123,529	49,372	
September	155,436	112,096	117,021	136,116	125,213	48,916	
October	104,259	101,484	110,731	127,733	129,387	51,228	
November	118,287	92,587	115,906	132,542	103,307	65,587	
December	125,083	110,136	121,843	128,933	124,206	81,356	

	Control Building	Edgewood Dr.	Greco	South Shore Dr.	Vail Dr.	Grand Total
Current Month	581,023	799,700	23,640	47,280	29,640	1,481,283
Last Month	1,166,043	891,000	23,010	49,310	32,990	2,162,353
Prior Month	1,473,953	1,160,900	26,270	54,560	34,310	2,749,993

- **Systems Report**
- **Treasurer's report and payment of bills.**
 - a. Wendy reviewed payment of bills. Wendy asked questions pertaining to the format of the report.
 - i. State & federal?
 - ii. Specifics that can be attached to each bill?
 - iii. Question on vouchers – see action items
 - b. Motion to approve treasurer's report Wendy second MaryAnne
 - c. Motion to accept bill list pending two missing vouchers – Jack – second Wendy
 - d. We need Wendy's signature approved at bank

- **Old business:**

Past due acct update. Jack to explain

- Have been communicated in writing.
- Discussion of several delinquent accounts

Update of Aging report.

- **New business :**

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- a. Discussion of water shut off after warning notice. Sean explains bylaws are not forgiving.
 - b. need estimate to order 100 new beacon meters, Danielle (Clerk) to assist Tom Perry in next billing cycle. This will help double check billing.
 - i. Jack reminded Tom Perry that each beacon meter owner gets charged extra charge of \$1.00
 - c. Need pallets in sheds
- **Adjournment**