

Water District No. 1
Township of Stillwater, County of Sussex
P.O. Box 71
Stillwater, NJ 07875

Billing No. (973) 579-1679

Emergency No. (973) 579-7740

Meeting Minutes

- **Call meeting to order and flag salute.** Call meeting to order and flag salute. This is a regularly scheduled Meeting of the Board of Commissioners of Water District No. 1, Stillwater Township. Tonight, March 13, 2018 meeting convened at 7:30 p.m. and the flag salute was recited.
- **Statement of compliance with Open Public Meeting Act.** This meeting was held in compliance with the Open Public Meeting Act. Regular meetings are held the second Tuesday of each month, 7:30 p.m., Stillwater Municipal Building, Stillwater, New Jersey.
- **Roll call.** The meeting was called to order by Jack Choma. Commissioners present:

x	Jack Choma President	x	Tony Salerno Commissioner	x	Wendy Fabian Treasurer	x	Tom Williver Commissioner
		x	MaryAnne Choma Recording Secretary				x = present ab = absent

- **Minutes approved from previous meeting.** Following a review of the minutes. A motion was made by Tony Salerno with a second by Tom Williver to accept the minutes. Motion carried.
- Open meeting for public input. - none
- Correspondence (mail)
 - a. Testing from Garden State Laboratories
- Systems Report
 - a. Beacon meter detected leak.
 - b. Large leak repaired prior to storm - This leak was owner's leak
 - c. Crest Road - closing on house today. water meter leaking
 - d. Abandoned house bill came in at \$580.00 from Carl Little
 - i. Tom W. asked, if we calculate water break was on residential property we can put lien on house.

Average Daily Gallons Pumped Entire System

Month	2012	2013	2014	2015	2016	2017	2018
January	109,351	130,829	108,238	118,988	131,387	118,279	88,709
February	120,855	125,580	96,581	128,205	135,496	115,477	77,226
March	140,061	121,166	89,789	125,658	117,966	73,120	

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April	111,648	105,645	93,766	137,369	119,981	65,230	
May	120,742	124,781	87,796	148,402	120,929	52,002	
June	130,260	119,812	129,324	135,413	143,929	50,651	
July	99,390	116,652	122,594	145,025	127,713	51,971	
August	105,088	87,341	132,501	145,482	123,529	49,372	
September	155,436	112,096	117,021	136,116	125,213	48,916	
October	104,259	101,484	110,731	127,733	129,387	51,228	
November	118,287	92,587	115,906	132,542	103,307	65,587	
December	125,083	110,136	121,843	128,933	124,206	81,356	

	Control Building	Edgewood Dr.	Greco	South Shore Dr.	Vail Dr.	Grand Total
Current Month	1,166,043	891,000	23,010	49,310	32,990	2,162,353
Last Month	1,473,953	1,160,900	26,270	54,560	34,310	2,749,993
Prior Month	1,264,476	1,148,000	27,110	55,610	26,910	2,522,066

- Call List - itemized review read aloud by Jack, discussion followed
- Treasurer's report and payment of bills. - Wendy Fabian, our new treasurer, received the capital account checkbook and register tonight. Beginning in April, reports will be provided to Wendy for next meeting. Reports to be shared include: budget report, bill list, list of cleared checks, capital account, profit & loss detail report, aging report should be the receivables to see who holds delinquent account. Reports will be reviewed.
- Old Business:
 - OOMA
 - One Time Hardware
 - **3 Yealink T21P Phones = \$180**
 - 30 Day Money Back Guarantee
 - Free Ground Shipping
 - Monthly Cost (\$19.95 Per Phone User):
 - **(3) users = \$59.85**
 - No contract, month to month, we scale the way you scale
 - CURRENT FEATURE SUMMARY
 - <http://support.ooma.com/office/ooma-office-feature-summary>

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- Ooma Office Includes:
 - Voicemail
 - Three Way Calling
 - Ring Groups
 - Ooma Calling App
 - Call Forwarding / Multi-ring
 - Call Transfer Between Extensions
 - Unlimited Calling to the US, Canada, and Puerto Rico
 - Virtual Receptionist to Automate Call Routing
 - Virtual Extensions (ties to existing cell phones.)
 - Cloud Based Portal for Easy Configuration
 - Virtual Fax
 - Conference Bridge
 - Toll Free Number
 - Music on Hold
 - 30 Day Money Back Guarantee
 - 24/7 Technical Support
 - 1 Year Warranty
- Past due account update
 - 125 letters went out
- New business:
 - Online credit card payment needs review - Tony is looking at this using his bill as example
 - Crisis plan update
 - Supplies to be bought for generators, should be easier once current outage is over. Ball field well was back flushed on 2/28, should alleviate air in lines. At this time all wells are back on except the Greco well, I (Sean) called it in to JCP&L again.
 - Badger come and show Sean & Joe or another plumber how to install badgers.
 - pump house estimate for sump pump and pressure tank. - we are only operating off of the one
 - grant writing - Jack began to fill in applications on the DEP site. Jack asked for assistance
 - 0% loans for NJ infrastructure act.
- Adjournment