

Water District No. 1  
Township of Stillwater, County of Sussex  
P.O. Box 71  
Stillwater, NJ 07875

Billing No. (973) 579-1679

Emergency No. (973) 579-7740

### Meeting Minutes

1. **Call meeting to order and flag salute.** Call meeting to order and flag salute. This is a regularly scheduled Meeting of the Board of Commissioners of Water District No. 1, Stillwater Township. Tonight, February 13, 2018 meeting convened at 7:30 p.m. and the flag salute was recited.

2. **Statement of compliance with Open Public Meeting Act.** This meeting was held in compliance with the Open Public Meeting Act. Regular meetings are held the second Tuesday of each month, 7:30 p.m., Stillwater Municipal Building, Stillwater, New Jersey.

3. **Roll call.** The meeting was called to order by Jack Choma. Commissioners present:

x	Jack Choma President	x	Tony Salerno Commissioner		Treasurer	x	Tom Williver Commissioner
		x	MaryAnne Choma Recording Secretary				x = present ab = absent

Sean Casey - General Manager Also in attendance: Wendy and Robert Fabian and their daughter.

4. **Minutes approved from previous meeting.** Minutes approved from previous meeting. Following a review of the minutes. A motion was made by Tony Salerno with a second by Tom Williver to accept the minutes. Motion carried.

- Open meeting for public input. - none
- Correspondence (mail)

### Average Daily Gallons Pumped Entire System

Month	2012	2013	2014	2015	2016	2017	2018
<b>January</b>	109,351	130,829	108,238	118,988	131,387	118,279	88,709
<b>February</b>	120,855	125,580	96,581	128,205	135,496	115,477	
<b>March</b>	140,061	121,166	89,789	125,658	117,966	73,120	
<b>April</b>	111,648	105,645	93,766	137,369	119,981	65,230	
<b>May</b>	120,742	124,781	87,796	148,402	120,929	52,002	
<b>June</b>	130,260	119,812	129,324	135,413	143,929	50,651	
<b>July</b>	99,390	116,652	122,594	145,025	127,713	51,971	
<b>August</b>	105,088	87,341	132,501	145,482	123,529	49,372	
<b>September</b>	155,436	112,096	117,021	136,116	125,213	48,916	
<b>October</b>	104,259	101,484	110,731	127,733	129,387	51,228	
<b>November</b>	118,287	92,587	115,906	132,542	103,307	65,587	

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<b>December</b>	125,083	110,136	121,843	128,933	124,206	81,356	
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- **Systems Report**

	<b>Control Building</b>	<b>Edgewood Dr.</b>	<b>Greco</b>	<b>South Shore Dr.</b>	<b>Vail Dr.</b>	<b>Grand Total</b>
<b>Current Month</b>	1,473,953	1,160,900	26,270	54,560	34,310	2,749,993
<b>Last Month</b>	1,264,476	1,148,000	27,110	55,610	26,910	2,522,066
<b>Prior Month</b>	819,465	1,037,500	26,650	52,920	31,380	1,967,615

- Call List - itemized review read aloud by Jack, discussion followed
- Treasurer's report and payment of bills.
- Old Business: Past due account update
  - Jack posted By laws with details of policy for delinquent account onto website.
  - Good neighbor letter informed customers of our commitment to by-laws and encouraged customers to review posted policy on website
  - first round of billing going out to be listed as 'first notice' in order to give all customers clean slate. This notice will reflect bylaws and request customer to please send payment in full amount.
- New business:
  - Nomination of Wendy Fabian as board treasurer. Wendy Fabian accepted
    - Mary Simpson & Wendy Fabian to talk and share understandings of position.
  - Election is this Sat. Wendy and Tony to facilitate. Jack has ballots and required voter registration documents ready. Deliver to Tony.
  - print 2018 budget - MaryAnne
  - Draft letter to inform customer of the need to install a meter - MaryAnne
  - Bob Fullugar - A water expert - has a spare piece for a pump
- Adjournment